



P2 WORKFLOW COURSE CATALOG

P2 Products Course Catalog

Catalog Version

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Any questions regarding this document should be forwarded to:

[P2 Energy Solutions](#)

1670 Broadway, Suite 2800
Denver, CO 80202
United States



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P2 Workflow

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P2 Workflow Training Program

Training Website

Visit the P2 Workflow webpage for current webinar Calendars and Course Catalog with complete information about all P2 Workflow training options, including course descriptions and pricing information.

Training page link on P2 website:

<http://www.p2energysolutions.com/services/training/p2-workflow>

Training Options

P2 Workflow offers the following types of instructor-led training:

Customized Instruction: Classroom or Webinar

You may custom-schedule classes to be held at your company offices, at our Denver or Houston training centers, or as training webinars. We can tailor the content to your needs. To arrange a custom class, contact the P2 Training Department at p2training@p2energysolutions.com.

Coming in 2019 - E-learning Courses

We will offer end-user recorded e-learning modules for P2 Workflow. Please contact the P2 Training Department at p2training@p2energysolutions.com for more information about e-learning classes to be released in 2018.



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All Training: Cancellation, Refund and Complaint Resolution Policies

For your convenience, we will bill you for your class at the end of the month following the class date. In the event that you must cancel your registration, send email to P2training@p2energysolutions.com 48 hours or more prior to the class or webinar start time, to avoid being billed for the webinar. For more information regarding administrative policies such as complaint and refund, please contact the Training department at 303.292.0990.



Class Fees

Training Pricing			
Offering	Pricing	Discounts	Conditions
<p>Standard Classroom Training at P2 Office Location or Client Offices</p> <p>If any customization is done to standard classes, additional charges are applicable</p>	<p>\$699 per day per person \$349 per half-day per person</p> <p>Standard consulting hourly rate for customized set up, development and planning + travel expenses</p>	<p>3-4 at 20% (only attendees 3-4) 5-6 at 50% (only attendees 5-6) 7+ at 75% (only attendees 7+)</p> <p>Customized set up, development & planning time is not discounted</p>	<p>Minimum of 3 students 2nd teacher may be required at 7 students</p>
<p>Webinar Training Class</p> <p>If any customization is done to standard classes, additional charges are applicable</p>	<p>\$250/hour per connection</p> <p>Standard consulting hourly rate applies for any customizations, including set up, development and planning.</p>		

P2 Workflow Course Descriptions

Each class includes a training manual and may be scheduled at a P2 training facility, at client offices, and some as Webinar Training. They also may be customized to your needs.



P2 Workflow for End-Users

P2 Workflow offers industry-leading workflow capabilities with P2-delivered, oil and gas-specific business processes built on P2's applications. This course provides the initial new-user training for P2 Workflow and is the prerequisite class for all other P2 Workflow training. The End-Users class focuses on how to build out a workflow process using P2 Workflow. This class covers modeling a process, building a form, introducing triggers, managing users, designing an output document, creating assignment rules and email notifications, and executing a workflow.

Audience, Course Level and Prerequisites

This basic-level class is recommended for P2 Workflow functional new users. There are no prerequisites for this Basic level course.

Course Length

Course with labs and building a workflow: 2 days

Course without labs: Half day

Webinar: 2 sessions, 2 hours each, with independent practice between sessions

Objectives

With successful completion of this class, you will be able to:

- Navigate the P2 Workflow user interface
- Model a process
- Create variables
- Build a form
- Create Triggers
- Design an output document
- Create assignment rules and email notifications
- Execute a workflow end to end

Delivery: Group-Live

Field of Study: Computer Software and Applications

Advanced Preparation: No required Advanced Preparation



P2 Workflow Fast Track

P2 Workflow offers industry-leading workflow capabilities with P2-delivered, oil and gas-specific business processes built on P2's applications. This fast track training provides new user P2 Workflow user interface navigation, basic functionality overview, advanced functionality, and technical topics for managers and administrators. We focus on how to build out a workflow process using P2 Workflow, including modeling a process, building a form, introducing triggers, managing users, designing an output document, creating assignment rules and email notifications, and executing a workflow.

Audience, Course Level and Prerequisites

This overview class is recommended for P2 Workflow functional and technical new users. There are no prerequisites for this course.

Course Length

Course with labs: 3.5 days

Objectives

With successful completion of this class, you will be able to:

- Navigate the P2 Workflow user interface
- Model a process
- Create variables
- Build a form
- Create Triggers
- Design an output document
- Create assignment rules and email notifications
- Execute a workflow end to end
- Administration of Users, Groups and Departments
 - Roles and Permissions
 - Active Directory Integration
 - Advanced Process Options
- Sub-process
 - Process Permissions and Supervisor
 - Debug Mode
 - Gateways
 - Web Entry



P2 Workflow

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- Dashboards
- Actions by Emails
- Dashboard Setup
- Exporting and Importing
- Connection to P2 Reporting

Delivery: Group-Live

Field of Study: Computer Software and Applications

Advanced Preparation: No required Advanced Preparation



P2 Workflow Technical Training

P2 Workflow is a solution that allows users to bring in Business Process Management for Oil and Gas applications. This application is web based, allowing connections to multiple data sources. In this class we will cover how to connect not only to P2 Applications, but to any application using either a REST API or a Database Connection. We also provide more detail on configuring Advanced Gateways, such as Inclusive and Parallel, as well as Process Supervisor Roles and Definition.

Audience, Course Level and Prerequisites

This advanced level course is ideal for users such as IT Professionals who work on the technical side of the Oil and Gas Industry and want to create custom triggers to connect to P2 Applications or third-party solutions. We recommend that the user take the P2 Workflow for End-Users class or the P2 Workflow Fast Track to understand the basic foundations of P2 Workflow.

Course Length

1 day

Objectives

With successful completion of this class, you will be able to:

- Rest Services Overview
 - Configure URL Connection
 - Write and Configure a PHP trigger
 - Execute GET trigger
- Database Connection
 - Configure Database Connection
 - Execute Queries
 - Dependent Fields based on field selection
- Connection to P2 Reporting
 - Configure a Report to run through P2 Reporting REST API
 - Upload Report to P2 Workflow
- Gateways
 - Understand an overview of Parallel Gateways
 - Understand an overview of Inclusive Gateways and Configuration
- Event Management
 - Connect to P2 Workflow REST API Service
 - Start Case via REST API of P2 Workflow



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- Process Supervisor
 - Understand an Overview and Roles
 - Reassign Case

Delivery: Group-Live

Field of Study: Field of Study: Computer Software and Applications

Advanced Preparation: No required Advanced Preparation

